**Head of Competence Hub**

**CONTACT DETAILS**

*Please fill out the contact details below in order to facilitate communication.*

|  |  |
| --- | --- |
| **Name:**  | **Surname(s):**  |
| **Nationality/ies:**  | **Address:**  |
| **Email:**  | **Mobile:**  |
| **Gender:**  | **Mother Tongue/s:**  |

**SECTION 1: ELIGIBILITY**

*Please respond to each statement below with only a Yes or No entered in the third column.*

|  |  |  |
| --- | --- | --- |
| **ELIGIBILITY** | **STATEMENT** | **CONFIRM** |
| **Nationality:** | I am a national of an EU or EEA Member state  |  |
| **Citizenship Obligations:** | I can provide a certificate of good conduct (confirming the absence of any criminal record). And if applicable, I have completed any military service obligations. |  |
| **Education:** | I have either a relevant Master’s degree or equivalent professional experience.  |  |
| **Languages:** | My written and spoken English is at C1. |  |
| **Sector experience:**  | I have more than more than 5 years of experience from professional and executive training operations, including strategy, management and marketing and sales |  |
| **Operational experience:** | I can demonstrate working experience at senior level, including strategic planning across one or more complex organisational initiatives. |  |

**SECTION 2: COVER LETTER**

*Describe specifically how your experience matches the skills defined in the job description for the Head of Competence Hub. Use examples to illustrate your competencies. This should be no more than 2 pages.*

**SECTION 3: CURRICULUM VITAE**

*Please cut and paste your most recent CV limited to 3 pages.*