



# Call for Expression of interest

EIT Urban Mobility – Selection of a framework “Funding Services Partners”

EIT Urban Mobility - Mobility for more liveable urban spaces

EIT Urban Mobility

Barcelona | 2 March 2023

[eiturbanmobility.eu](http://eiturbanmobility.eu)

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# 1. Overview of EIT Urban Mobility

EIT Urban Mobility, supported by the European Institute of Innovation and Technology (EIT), acts to accelerate positive change on mobility to make urban spaces more livable.

EIT Urban Mobility is an initiative of the European Institute of Innovation and Technology (EIT). Since January 2019 we have been working to encourage positive changes in the way people move around cities in order to make them more livable places. We aim to become the largest European initiative transforming urban mobility. Co-funding of up to € 400 million (2020-2026) from the EIT, a body of the European Union, will help make this happen.



*We create systemic solutions that will **move more people around the city more efficiently and free up public space.***



*We bring **all key players in urban mobility together** to avoid fragmentation and achieve more.*



*We **engage cities and citizens** from the word go, giving them the opportunity to become true agents of change.*

The EIT Urban Mobility S.L delivers breakthrough innovations to the market and breeds entrepreneurial talent for economic growth and improved quality of life in Europe. It does this by mobilising a pan-European ecosystem of more than 50 top European corporations, SMEs, start-ups, universities and research institutes constituted into the EIT Urban Mobility Association.

As a Knowledge and Innovation Community (KIC) of the European Institute of Innovation and Technology (EIT), the EIT Urban Mobility S.L is focused on entrepreneurship and is at the forefront of integrating education, research and business by bringing together students, researchers, engineers, business developers and entrepreneurs. This is done in a pan-European network of Co-Location Centers (CLCs), 5 Limited Liability Companies respectively based in Germany, Czech Republic, Denmark, the Netherlands and Spain.

We create systemic solutions that will move more people around the city more efficiently and free up public space.

We bring all key players in urban mobility together to avoid fragmentation and achieve more.

## 2. Scope of the experts involved

### 2.1. General objectives

EIT Urban Mobility appoints “Funding Services partners” to support the drafting of proposals for EU funded projects for EIT Urban Mobility’s partners. The scope will mainly include, but not limited to, the following EU funding programmes: Interreg, CEF, EIC and selected EIB schemes, such as ELENA. All activities aimed at creating consortia and developing proposals to Horizon Europe calls are with the Action and Impact Groups from the Innovation programme, and will not be subject to revenue-sharing mechanisms. The main aim of this work is to establish business partnerships to develop the EIT UM Funding Services, based on submissions of proposals to public funding instruments and establish revenue-sharing mechanisms between EIT UM Funding services partners and the EIT UM Market Development team. Skills, professional experience, and expertise linked to any of EIT Urban Mobility’s priorities are essential.

### 2.2. Detailed scope of work

These general conditions apply to the appointment for Funding Services Partners (hereinafter “Partners”) assisting EIT Urban Mobility for tasks in connection with selected proposals for specific funding schemes, specifically Interreg, CEF, LIFE, EIB Elena, EIC and selected tenders.

Partner Consultants shall be knowledgeable about conditions of calls under at least one EU programme identified as of interest for EIT UM. The Partner shall also have adequate experience with proposal drafting and coordination of consortia. High success rate in above-identified EU funding programmes and years of experience in the field of innovations in urban mobility are a benefit. Proven capacity to work in English is a must.

Selected Partners will work hand in hand with Market Development’s Business Developers on building consortia, coordinating consortia and proposal drafting.

We look for experts in drafting proposals in following sources of funding: **Interreg, CEF LIFE, EIC and EIB ELENA.**

In addition to that, the EIT UM’s Funding Partner should be knowledgeable in at least one of the topics stated per area.

Reference expertise by Area:

### ***Logistics***

- Last mile/First mile Delivery
- Community Collectives
- Optimization and Route Planning
- Logistics technologies
- Hubs/ Shared Infrastructure
- Vehicles of the Future

### ***Energy***

- Renewables
- Community Generation
- Solar/Electric/Hydrogen
- Micro mobility,
- Future Grid+ Mobility
- Batteries

### ***Future Mobility***

- Big Data
- Machine Learning and AI
- Data Interoperability and Standards
- Apps and Management Systems
- Security/Cyber Security
- MaaS – ticketing, billing, planning
- Vehicles of the future

### ***Active Mobility***

- Urban planning and design
- Public space ownership
- Health and wellbeing
- Transport planning
- Pollution and noise
- Safety & Security

## 2.3. How to become a registered Access to funding Partner

The forms Expression of interest – Funding Services Partner (Annex 1) and Applicant's declaration form must be completed and sent to [procurement@eiturbanmobility.eu](mailto:procurement@eiturbanmobility.eu). You will receive a confirmation of receipt.

By the submission of a completed expression of interest EIT UM guarantees your registration into the Partner pool database. The registration will be valid for 36 months at the moment of our acceptance. Assignments will be performed to the registered partners based on the partner's experience and the business needs.

The registration by itself does not guarantee the selection for an assignment will occur, however it is mandatory to be fully registered to become eligible for future selections.

The criteria for selection are based on the specificities of the assignment, taking into consideration the professional and technical skills required as well as success rate in identified sources of funding. Additional considerations may include language skills, geographical, sector and gender balance. If selected for a specific assignment, EIT Urban Mobility staff will contact you to confirm your suitability and availability.

Prior to any work assignment, Partners will be issued with a task description covering duration, remuneration rates, and reimbursement/payment methods.

Periodically, a call for Partners will be reopened to maintain an open, transparent, and fair selection of experts.

Personal data will be processed in accordance with Regulation No 2018/1725.

## 2.4. Payment for Participation

EIT Urban Mobility will pay a service fee of:

- **Access to funding partners:** €250.00 (excluding VAT) for or each hour of requested support. This fee includes specific pre-agreed assignments.

EIT Urban Mobility shall pay the Partner for their work, or part(s) thereof, within thirty (30) calendar days from the date of the invoice acceptance.

Invoices shall be paid electronically by EIT Urban Mobility to the banking institution/account number provided by Expert.

EIT Urban Mobility reserves the right to refuse to provide financial contribution in case of non-performance or poor performance of the work and/or breach of any substantial obligations, including the obligation of confidentiality, and the no conflict of interest declaration.

EIT Urban Mobility reserves the right to recover any payment made to Partner who has breached the obligations arising from the declarations of confidentiality and no conflict of interest.

## 2.5. Who are we looking for:

### 2.5.1. Funding Services partners

Applicants for the role of Access to funding partners are required to comply with the following criteria to be included in the roster of experts.

- An advanced university degree attested by a diploma.
- Proven experience in writing Interreg B and C, EIC or EIB Elena
- Fluency in English (written and verbal).

## 2.6. Award criteria

Candidates will be assessed on their CV and online forms provided at the link below. Applications will close on **28th March 2023 at 23:59 CET**. Selected candidates will be informed by the 17th April 2023 in case of inclusion in the roster of experts.

EIT KIC Urban Mobility values diversity and welcomes applications from all suitably qualified candidates regardless of age, gender, race, disability, sexual orientation, religion, or ethnic background.

A declaration of impartiality and confidentiality will be issued for its signature at the same time to be signed with the service agreement.

EIT KIC Urban Mobility will assess candidate's profiles based on the following documents:

- Updated CV of individual consultants involved
- Application Form

In the Application Form, candidates are requested to provide evidence of their skills, competences, and knowledge by providing concrete examples of previous relevant experiences.

Completed forms are to be sent to [procurement@eiturbanmobility.eu](mailto:procurement@eiturbanmobility.eu) with subject [Application for Funding Services partner], within the deadline defined above.

## Data Protection Disclaimer

Your personal data will be processed with utmost care by the EIT KIC URBAN MOBILITY, S.L. or its subsidiaries. The said processing will allow us to manage the recruitment of the call for expressions of interest - Selection of framework expert evaluators and rapporteurs, and more specifically:

- to enable you to submit your application and cv to apply for specific call,
- to match your details with the potential assignments related with the call and to eventually contact you
- to retain your details and notify you about future opportunities similar to the specific role for which you have contacted us;
- to answer your enquiries.
- You can exercise your data protection rights, writing to [procurement@eiturbanmobility.eu](mailto:procurement@eiturbanmobility.eu).

You may find further information in the full GDPR Compliance privacy note for applicants available here: <https://www.eiturbanmobility.eu/privacy-policy/>



# Annexes

## 1.1 Annex 1 – Expression of interest – Funding Services partner

Dear Access to funding partner,

In completing and submitting the attached Expression of Interest (Eoi) form, you are applying to become a reserve expert to work with EIT Urban Mobility. All Eoi forms are reviewed against specific tasks, assignments and selection criteria.

The Eoi form will help ensure EIT Urban Mobility chooses the right experts for the right tasks. In the Eoi form you will be requested to:

- 1) Indicate one, two or three prioritised sources of funding in order of preference. This does not preclude you from working in another source of funding.
- 2) Provide personal information for contact purposes.
- 3) Describe your main skills and provide evidence of your expertise for selected sources of funding. Please keep to the word limit in each text box. If a section is not specific to your expertise, please insert “Not Applicable” in that text box. This will not adversely impact our assessment of your primary skills and expertise.
- 4) You should attach a CV to the application.
- 5) The entire document should then be saved as one single file in .pdf format.

Completed Expressions of Interest should be submitted to the EIT Urban Mobility Secretariat by **28th March 2023** to [procurement@eiturbanmobility.eu](mailto:procurement@eiturbanmobility.eu).

Candidates can be contacted for work assignment from the moment they have a confirmation of Expert Eoi registration.

## Sources of funding

Select one or two sources of funding that are best suited to your expertise and skills.

Please, note that EIT UM Funding Services partners have to agree with cooperation with EIT UM's Market Development Department, collaborate on the definition of a revenue sharing mechanism and have a specific expertise in writing proposals.

These should be selected in order of preference from the following list: Interreg B and C, CEF, EIC, EIB Elena.

With each identified source of funding, please, indicate your success rate in the last two years (per a year).

### Source of funding 1

### Source of funding 2

### Source of funding 3

## Personal Information

<b>Name:</b>	<b>Surname:</b>
<b>Nationality/ies:</b>	<b>Country of Residence:</b>
<b>Email:</b>	<b>Mobile:</b>
<b>Gender:</b>	<b>Mother Tongue/s:</b>
<b>Languages:</b>	<b>English (C1 min):</b>
<b>Professional Web Profile: (i.e. LinkedIn, ResearchGate)</b>	

CV

Please include your CV. Then save the entire document as a single file.

## 1.2. Annex 2 – Applicant’s declaration form

### Applicant’s declaration form

<Date>

**Contracting Authority:**

EIT KIC Urban Mobility, s.l.u.

Torre Glòries, Diagonal 211

25th floor

08018 Barcelona, Spain

VAT Number: B67513630

**Subject:** EIT Urban Mobility – Call of Interest – Access to funding partners

I confirm that I shall take all measures to prevent any situation where the impartial and objective implementation of the contract is compromised for reasons involving economic interest, political or national affinity, family or emotional ties or any other shared interest ('conflict of interests'). I will inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the tasks;

I accept that during the implementation of the contract and for four years after the completion of the contract, the supplier must keep confidential any data, documents or other material that is identified as confidential at the time it is disclosed ('confidential information').

I accept that during the implementation of the contract and for four years after the completion of the contract, the Contracting Authority has the right for the purposes of safeguarding its financial interests, the proposal and the contract of the supplier may be transferred to internal as well as external audit services.

I understand that if the information provided is proved false, the award may be considered null and void.

Yours faithfully,

<Signature of authorised representative>