

Call for Expression of Interest

**EIT Urban Mobility – Call for Experts**

***Expert evaluators, rapporteurs and external observers***

**EIT Urban Mobility - Mobility for more liveable urban spaces**

EIT Urban Mobility

**Barcelona | 19th February 2024**

[**eiturbanmobility.eu**](http://www.eiturbanmobility.eu)

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Annexes

* 1. **Annex 1 – Expression of interest - Expert Evaluator**

Dear Expert,

In completing and submitting the attached Expert Expression of Interest (EoI) form, you are applying to become a reserve expert to work with EIT Urban Mobility. All Expert EoI forms are reviewed against specific tasks, assignments and selection criteria.

The Expert EoI form will help ensure EIT Urban Mobility choses the right experts for the right tasks. In the EoI form you will be requested to:

1) Indicate three prioritised thematic areas in order of preference. This does not preclude you from being selected to work in another thematic area, if your skills and expertise meet the ones requested.

2) Provide personal information for contact purposes.

3) Describe your main skills and provide evidence of your expertise for three areas of activity (Innovation, Business, Knowledge Sharing). Please keep to the word limit in each text box. If a section is not specific to your expertise, please insert “Not Applicable” in that text box. This will not adversely impact our assessment of your primary skills and expertise.

4) You should attach a CV to the application.

5) The entire document should then be saved as one single file in .pdf format.

Completed Expressions of Interest should be submitted to the EIT Urban Mobility Secretariat by **22nd March 2024 at 23:59 CET** to procurement@eiturbanmobility.eu.

Candidates can be contacted for work assignment from the moment they have a confirmation of Expert EoI registration.

1. **Thematic Areas**

Select three thematic areas that are best suited to your expertise and skills.[[1]](#footnote-2) These should be selected in order of preference from the following list: Impact Ventures, Citizen Engagement, Public Realm, Market Development, Innovation (Sustainable urban logistics, Energy, Energy - hydrogen, Future Mobility, Business modelling and commercialisation), Academy.

**Thematic Area name 1**

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| --- |
|  |

**Explanation (references to the points mentioned under chapter 2.2.1)**

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| --- |
| *Max. 500 words* |

**Thematic Area name 2**

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|  |

**Explanation (references to the points mentioned under chapter 2.2.1)**

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| --- |
| *Max. 500 words* |

**Thematic Area name 3**

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|  |

**Explanation (references to the points mentioned under chapter 2.2.1)**

|  |
| --- |
| *Max. 500 words* |

1. **Personal Information**

|  |  |
| --- | --- |
| **Name:**  | **Surname:** |
| **Nationality/ies:** | **Country of Residence:** |
| **Email:** | **Mobile:**  |
| **Gender:** | **Mother Tongue/s:** |
| **Language/s:** | **English (C1 min):** |
| **Professional Web Profile: (i.e. LinkedIn, ResearchGate)** |

1. **Innovation Expertise**

3.1 Knowledge and experience related to the three EIT Urban Mobility strategic objectives 1) improved quality of life in cities 2) mitigation of climate change, and 3) competitiveness of cities/job creation

|  |
| --- |
| *Max. 300 words* |

3.2 Experience of the innovation, policy framework, skills and programmes for transport/urban mobility at regional, national and EU level.

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| --- |
| *Max. 300 words* |

3.3 Experience in evaluation, monitoring, assessment of projects across their lifecycle – ideation, conceptualisation, design, delivery, acceleration and commercialisation

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| --- |
| *Max. 300 words* |

1. **Business Expertise**

4.1 Knowledge and experience of business development, commercial innovation, and the start-up environment. Specific key skills related to business – R&D, intellectual property provision, incubation, marketing, financial sustainability, commercialisation, venture capital etc.

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| --- |
| *Max. 300 words* |

4.2 Ability to write and edit clear and concise reports based on evidence collected.

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| --- |
| *Max. 300 words* |

CV

Please include your CV. Then save the entire document as a single file.

* 1. **Annex 2 – Expression of interest – Expert Rapporteur Quality Evaluation**

The Expert EoI form will help ensure EIT Urban Mobility choses the right experts for the right tasks. The following information is mandatory to be included.

1. Personal information for contact purposes
2. Description of main skills and evidence of the expertise. Please keep to the word limit in each text box. If a section is not specific to your expertise, please insert “Not Applicable” in that text box. This will not adversely impact our assessment of your primary skills and expertise.

Once the EoI has been filled in, before the submission Experts are requested to:

* Attach a CV to the application.
* Save the entire document as one single file in .pdf format.

Completed Expressions of Interest should be submitted to the EIT Urban Mobility Secretariat by **22nd March 2024 at 23:59 CET** to procurement@eiturbanmobility.eu

**1. Personal Information**

|  |  |
| --- | --- |
| **Name:**  | **Surname:** |
| **Nationality/ies:** | **Country of Residence:** |
| **Email:** | **Mobile:**  |
| **Gender:** | **Mother Tongue/s:** |
| **Languages:** | **English (C1 min):** |
| **Professional Web Profile: (i.e. LinkedIn, ResearchGate)** |

**2. Knowledge Sharing Expertise**

2.1 Ability to draw out, support the verbalisation and documentation based on evidence collected.

|  |
| --- |
| *Max. 300 words* |

2.2 Experience in evaluation, monitoring, assessment of projects across their lifecycle – ideation, conceptualisation, design, delivery, acceleration and commercialisation

|  |
| --- |
| *Max. 300 words* |

2.3 Ability to write and edit clear and concise reports based on evidence collected.

|  |
| --- |
| *Max. 300 words* |

CV

Please include your CV. Then save the entire document as a single file.

* 1. **Annex 3 – Expression of interest – Expert Rapporteur – Selection Committee**

Expression of interest form: Expert Rapporteur – Selection Committee

The Expert EoI form will help ensure EIT Urban Mobility choses the right experts for the right tasks. The following information is mandatory to be included.

1. Personal information for contact purposes
2. Description of main skills and evidence of the expertise. Please keep to the word limit in each text box. If a section is not specific to your expertise, please insert “Not Applicable” in that text box. This will not adversely impact our assessment of your primary skills and expertise.

Once the EoI has been filled in, before the submission Experts are requested to:

* Attach a CV to the application.
* Save the entire document as one single file in .pdf format.

Completed Expressions of Interest should be submitted to the EIT Urban Mobility Secretariat by **22nd March 2024 at 23:59 CET** to procurement@eiturbanmobility.eu

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| **Gender:** | **Mother Tongue/s:** |
| **Languages:** | **English (C1 min):** |
| **Professional Web Profile: (i.e. LinkedIn, ResearchGate)** |

**2. Knowledge Sharing Expertise**

2.1 Ability to draw out, support the verbalisation and documentation based on evidence collected.

|  |
| --- |
| *Max. 300 words* |

2.2 Experience in evaluation, monitoring, assessment of projects across their lifecycle – ideation, conceptualisation, design, delivery, acceleration and commercialisation

|  |
| --- |
| *Max. 300 words* |

2.3 Ability to write and edit clear and concise reports based on evidence collected.

|  |
| --- |
| *Max. 300 words* |

CV

Please include your CV. Then save the entire document as a single file.

* 1. **Annex 4 – Expression of interest – External Observer**

The Expert EoI form will help ensure EIT Urban Mobility choses the right experts for the right tasks. The following information is mandatory to be included.

1. Personal information for contact purposes
2. Description of main skills and evidence of the expertise. Please keep to the word limit in each text box. If a section is not specific to your expertise, please insert “Not Applicable” in that text box. This will not adversely impact our assessment of your primary skills and expertise.

Once the EoI has been filled in, before the submission Experts are requested to:

* Attach a CV to the application.
* Save the entire document as one single file in .pdf format.

Completed Expressions of Interest should be submitted to the EIT Urban Mobility Secretariat by **22nd March 2024 at 23:59 CET** to procurement@eiturbanmobility.eu

**1. Personal Information**

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| --- | --- |
| **Name:**  | **Surname:** |
| **Nationality/ies:** | **Country of Residence:** |
| **Email:** | **Mobile:**  |
| **Gender:** | **Mother Tongue/s:** |
| **Language/s:** | **English (C1 min):** |
| **Professional Web Profile: (i.e. LinkedIn, ResearchGate)** |

**2. Knowledge Sharing Expertise**

2.1 Ability to draw out, support the verbalisation and documentation based on evidence collected.

|  |
| --- |
| *Max. 300 words* |

2.2 Experience in evaluation, monitoring, assessment of projects across their lifecycle – ideation, conceptualisation, design, delivery, acceleration and commercialisation

|  |
| --- |
| *Max. 300 words* |

2.3 Ability to write and edit clear and concise reports based on evidence collected.

|  |
| --- |
| *Max. 300 words* |

CV

Please include your CV. Then save the entire document as a single file.

* 1. **Annex 5 – Applicant’s declaration form**

Applicant’s declaration form

<Date>

**Contracting Authority:**

EIT KIC Urban Mobility, s.l.

Torre Glories, Diagonal 211
24th floor

08018 Barcelona, Spain

VAT Number: B67513630

**Subject:** EIT Urban Mobility – Call of Interest – Selection of a framework contractors for expert evaluators, expert rapporteurs, and External Observers.

are submitting this form for this contract. I confirm that I am not participating in any other call for the same contract in any form (as in a consortium or as an individual candidate);

I also confirm that we shall take all measures to prevent any situation where the impartial and objective implementation of the contract is compromised for reasons involving economic interest, political or national affinity, family or emotional ties or any other shared interest (‘conflict of interests’). I will inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the tasks;

I accept that during the implementation of the contract and for four years after the completion of the contract, the supplier must keep confidential any data, documents or other material that is identified as confidential at the time it is disclosed (‘confidential information’).

I accept that during the implementation of the contract and for four years after the completion of the contract, the Contracting Authority has the right for the purposes of safeguarding its financial interests, the proposal and the contract of the supplier may be transferred to internal as well as external audit services.

I understand that if the information provided is proved false, the award may be considered null and void.

Yours faithfully,

<Signature of authorised representative>

1. This does not preclude you from being selected to work in another thematic areas if your skills and expertise meet the ones requested. [↑](#footnote-ref-2)